

## **St. Louis Medical Librarians (SLML)**

Board Meeting Minutes

November 12, 2014, 3pm

Webster University Library, Conference Room

Attending: Jill Bright (President), Dennis Eliceiri (President-Elect), Denise Hannibal (Treasurer), Cheryle CAnn (Chair, Governance), Renee Gorrell (Chair, Programs & CE), Lauren Yaeger (Chair, Membership), Marysue Schaffer (Chair, Communication), Jennifer Plaat (Chair, Recognition & Awards).

Absent: Maria Minowitz (Immediate Past-President), Angela Spencer (Secretary), Jamie Conklin and Angela Hardi (Members at Large)

Jill called the meeting to order at 3:00.

The minutes from the Sept. 29<sup>th</sup> Board Meeting were unanimously approved as submitted.

### Treasurer's Report- Denise Hannibal:

The only financial activity was 66 cents interest earned on the CD. She will find out what is required for changing the bank signature cards, but this is not critical for this year as all authorized people are still very active with SLML.

### Committee Reports:

- a) Communication- Marysue Schaffer. The SLML Facebook Page went live on Oct. 7, 2014. So far it has 20 "Likes" – after 25, we can get a shorter URL. The hyperlinked Facebook icon has been added to the website. Website improvements: the Calendar has been moved up to the top of the Events page, images from past events will be organized into albums, and the revised Procedure Manual, as well as more Board meeting minutes, have been added.
- b) Governance- Cheryle Cann. For the first time in years, the work of this committee has been completed. The revised ByLaws have been approved by the Board but need to be voted on by the general membership at the annual Business Meeting. In advance of that spring event, Cheryle will send out the draft, showing the proposed changes; the revisions will be accepted if a majority of the members who are present at the meeting vote to do so.
- c) Membership- Lauren Yaeger. The first announcement reminding members to renew has been sent out (despite some technical difficulties with the discussion list). Already 9 or 10 responses have been received. Members can pay by check or PayPal. She will be following up with more reminders in upcoming weeks.

d) Programs & Continuing Education- Renee Gorrell.

1. The MLA webinar on Oct. 29 was very successful. Those who attended said the speaker, content and room arrangements were all good. A link to the recording was sent to those who had registered. About 20 people attended; Denise can give Renee the list.
2. NNLM is sponsoring another webinar on Dec. 9 on medical apps. SLML has again reserved the WU Med School's FLTC room 602 for viewing.
3. Winter Celebration in early January – Lauren suggested the Book House in Maplewood as a starting venue with light refreshments and beverages. She will talk with the owner, Michelle, about the details. Perhaps people would then move on to a restaurant for dinner.
4. A possible spring event would be a speaker about sex trafficking in St. Louis.
5. L'Ecole Culinaire – we've talked about this for years but arrangements can never be made. Jennifer will contact Brian McFerron and ask if he can facilitate, since he is part of the same college system.

- e) Recognition & Awards- Jennifer Plaat. She is planning for late April or very early May, before MLA. The goal is to keep costs down. It may be catered at a library; members may be asked to pay a fee (maybe \$10) to absorb at least part of the food costs. SLML will pay for the actual awards and the difference for the food expense. She has a speaker in mind but nothing definite yet.

Ad Hoc Speaker Committee: Jennifer. They will have a proposal in January; Michelle Kraft, current president of MLA, is a possibility esp. as she has other reasons to come to St. Louis; maybe we could book her for when she is already in town. The committee is concerned that there isn't enough money to bring in a well-recognized speaker. A typical speaker of that stature will charge about \$1,000 and there is also the travel, lodging for 2 nights and per diem expense. We discussed the possibility of obtaining sponsors, or having the speaker talk remotely (we'd still have to pay the speaker fee to compensate their time to prepare and be available to respond to us).

Meeting was adjourned at 3:40.

Prepared and submitted by Marysue Schaffer, in lieu of the Secretary.