

Minutes from SLML Board meeting 8/11/14

Jill Bright called the meeting to order at 3:05

Introductions

Minutes are needed from May 5 board meeting. Barb will be contacted for them

Action Plans

Phil Skroska- Archives Committee- accession files across to historical files. Wash University will continue to house the archives. No boxing needed at this time. Working on permanent collection.

MarySue Schaffer – Communications Committee – Maintain and improve website
Erin Lanham has joined the committee– they are hoping she can back up Betsy’s duties
The SLML Calendar has been updated
The Procedure manual will be added
Angela Hardi - our Facebook page is ready
The domain name will need to be renewed next year.

Cheryl Cann– Governance Committee
The committee has two projects they’ll be working on this year – the Procedure Manual and the Bylaws.
The Procedure manual was approved and will be made available to the general membership
The committee will begin its work on the Bylaws

Lauren Yaeger– Membership Committee
Membership is down
The committee is looking at ways to make money, including payment for events
The committee is working on membership directory

Maria Minowitz– Nominating Committee
Committee will be convened after the holidays
They are starting to think about names for possible candidates

Renee Gorrell (in absentia)– Programming and Continuing Education Committee
We are still interested in having an event at L’ecole culinaire
She is talking to a dean about sleep research
CE ideas – look at NLM (Angela Hardi and Lauren Yaeger mentioned they had seen one recently and will forward the information to Renee)
Genomics – Angela Spencer knows someone if there is interest.
Holiday party – still deciding when/where/if to continue, also mentioned was fees, having late afternoon

Jennifer Platt (by phone)– Recognition & Awards Committee
No budget yet
We will not offer an honorium but gift card
There was discussion about no shows who committed and cost of food ordered.
It was decided to have an option for food and Payment must be made by a certain date

Denise Hannibal – Treasurer’s Report (handed out)

\$3960 balance, 0.65 in interest in CD account (total \$2913.93)

Missouri tax exempt status, requested affirmation letter which was provided. We will receive in 6-8 weeks.

Amazon account – due to Missouri state law we can no longer use associates account

There is a new program called Smile for 501c but several other charities listed. After discussion, it was decided not to pursue Smile program.

Jennifer Platt – Ad Hoc Committee for Special Continuing Education Event

We have leftover funds from our 2013 event with Michael Stephens and would like to use the money for a speaker for fall 2016 at Webster University.

We are looking at charging a subsidy or attendance fee, also look to partner with other library groups

Michelle Kraft was suggested and will be asked with estimate for fees before seeing if we want to use CD other funds to supplement cost.

Cheryl Cann– Procedure Manual

Maria made a motion that the procedure manual be approved. MarySue seconded. A motion was also made and seconded to approve the organizational overview. The board voted their approval of these documents.

MarySue will give to Betsy to put on website

Denise mentioned that the new President Elect needed to be added to the bank account and that the bank wanted to change type of account.

4:20 Meeting was adjourned

Respectfully submitted AJPS