

August 25, 2011

St. Louis Medical Librarians
Board of Directors Meeting Minutes
Bernard Becker Medical Library at Washington University School of Medicine

Attendance: Marysue Schaffer, Cheryle Cann, Jan Daley, Jill Bright, Maria Minowitz, Dennis Eliceiri, Assako Holyoke, Renee Gorrell and Philip Skroska

Absent: Will Olmstadt, Carla Gregory

Call to Order: At 1 p.m. Marysue Schaffer (SLML President) called the business meeting to order.

Minutes: Meeting minutes from the annual business meeting held June 23, 2011 were reviewed and approved.

Treasures Report, Dennis Eliceiri: Marysue said the website had expired and asked if payment was due. Dennis said the account is paid for by an SLML credit card and he would check into this, as payment should have been made. A full report of finances was not given.

Committee Reports:

Archives, Philip Skroska reported that he has added some materials for Cheryle's SLML files. He may need to purchase more boxes this year.

Communication, Marysue Schaeffer: Marysue will take over for now and will send various communications to members. Betsy Kelly said she will be willing to help maintain the current website. Discussion regarding difficulty using the website ensued. Betsy will be asked if she can find a more user-friendly format.

Governance, Cheryle Cann reported that work continues on revision of the Procedure Manual. The Committee will also work on an update of the Bylaws.

Membership, Cathy Sarli: Cathy asked about offering incentives to entice members to renew their membership in a more timely manner. Even after sending three reminders, some member still wait to the last minute to renew. It was recommended that we include a reminder on every communication sent. Jill recommended using an online survey and using PayPal as a way for members to pay dues. Dennis said a PayPal account already existed. Jill will investigate further a survey and share information at the next Board meeting.

Programming & Continuing Ed., Assako Holyoke and Jennifer Plaat will co-chair this committee. There is nothing major to report at this time. They will look into the possibility of touring L'Ecole Culinaire

in March 2012.

Recognition & Awards, Maria Minowitz-reported that this year's plans would be similar to last year's plans. She recommended that an Ad Hoc Committee be formed to review the awards procedure. Maria explained that the procedure manual was vague on this issue and created a sticky situation due to some member's length of membership and the increased costs of the awards.

Maria also recommended combining the Annual Business Meeting with the Awards Luncheon possibly later in the day. Maybe we could have a-more simple gathering with wine and cheese and a guest speaker.

The board approved forming an Ad Hoc Committee. Cheryle Cann volunteered to ~~will~~ chair the committee. ~~and~~ Jan Daley and Maria Minowitz volunteered to serve on the committee. Cheryle will contact Clara McLeod (former committee Chair) for her suggestions.

Nominating, Cheryle Cann reported that the 2011 election had gone very well. Jennifer Plaat ~~absent~~ will chair the committee in 2011/2012.

MCMLA: It was announced that the presentation of papers and posters at the upcoming MCMLA would take place. It was decided that SLML would have limited participation at MCMLA this year. However, many SLML members have volunteered their time and efforts in support of the meeting.

Marysue reported that Jennifer Plaat made a motion (via prior e-mail) that SLML make a \$500 contribution to the exhibitor luncheon at MCMLA. The motion was seconded and approved.

Marysue reported for Jennifer that the Anniversary Celebration will be combined with our Holiday Party. Details will follow at our next meeting.

Old Business: The annual brainstorming dinner will not take place this fall.

Marysue asked about the cost to use an electronic calendar. Jill recommended using a Google calendar. It can be linked to and it's free. Jill volunteered to investigate.

New Business: Future meeting will take place at Becker Medical Library at 3 p.m.

Adjourn