



SLML board meeting minutes

Becker Library Room 400

Attendance: Laura Simon, Renee Gorrell, Jake Beard, Angela Hardi, Kim Lipsey, Jill Bright, Marysue Schaffer, Angela Spencer, Amy Suiter.

Agenda 11-8-19

1. Motion to approve minutes from last meeting on 9/13/19: Jake and Renee
2. Welcome!
3. Membership Update: Jill Bright
  - a. Membership renewal announcement sent on Monday, 12 renewals including 1 new member! Welcome, Judy Schmidt!
4. Financial Update: Angela Hardi
  - a. Checking account balance: \$4,414.66
    - i. Income (membership 9/16/19 – 11/6 – 11/7) = \$193.20
  - b. CD balance: \$2664.67
    - i. interest rate now .150%
    - ii. Interest paid - \$8.16
5. Procedure Manual- Bank Signatures
  - a. Motion to amend procedure manual to reflect that signature cards for bank accounts should include at minimum: treasurer, secretary, and at least one of the following: president elect, president, or immediate past president.
    - i. 9 = yes, 0 rejections, 0 abstentions
  - b. President, president elect, or immediate past president, and membership to financial offices. (only new signatory must appear in person)
6. MEDLINE Training @ County Library for Reference department (10 members)
  - a. Suggestions for who might be interested or willing to teach? Suggestion of Chris Pryor.
  - b. Note that NNLM will be holding regional trainings, so perhaps reference librarians at SLCL could attend that as well.
  - c. Suggestion to forward SLML contacts and encourage SLCL to contact.
  - d. Note that before going forward with planning course, double check and get an idea of what reference needs SLCL community are looking for.

- i. Recommendations to have SLCL submit sample questions that they would want help with.
- 7. Social Media Hand Off :
  - a. Suggestion that Emily Gallaher (current member at large), Evan Sprague, or LIS student.
- 8. Mission, Vision and Values
  - a. Forthcoming
  - b. Note/suggestion: could we change name to St Louis Medical Library Association to encourage and incorporate non-librarian members.
    - i. But consider administrative hassle that would bring. So perhaps we could add a note to mission, vision, values to encourage non-librarian members are welcome.
- 9. Membership Questionnaire (late November)
  - a. Jake will be sending a set of questions to members. What suggestions
    - i. What activities would people be interested in?
  - b. Renee:
  - c. How about the Grey Lit webinar? (screen recording) and cocktails or wine? Before/after/during Or the Google webinar?
    - i. Rooms for viewing: kings center, STLCOP, FLTC,
      - 1. Wine?
    - ii. 4 licenses = single price, Dennis at SLA might also be interested in sharing cost and joining.
    - iii. Dates to avoid: December 10, 11.
    - iv. But note December anatomical textbooks will be on display in ARC.
  - d. Likely too late to get social event for holiday activity. Look for January or February
    - i. Garden glo? Members will have to pay their ticket price, but discounts for groups are \$15 for weekdays, \$18 for weekend.
    - ii. Lights at the zoo is cheaper, for \$5.
    - iii. Third degree glass also has events every third week?
    - iv. Cyranos event but with a game. We should do that again because people had fun with that!
    - v. Suggestion: mercantile, soldiers memorial, tour police library (but perhaps no longer open?),
    - vi. Suggestion to add suggestions to member questionnaire. But note that activity specific questions perhaps not relevant to other member questionnaire.
  - e. Meeting adjourned at 3:00 p.m.

\*Minutes submitted to board on 11/11/19 via email, Motion to approve made by Jake Beard, and seconded by Amy Suiter. Approved meeting minutes forwarded to board via email on 11/12/19.