

## St. Louis Medical Librarians Board Meeting

9/13/2019

Bernard Becker Library, Room 300

Present: Jake Beard (President), Kim Lipsey (Awards), Jill Bright (Membership), Amy Suiter (President-Elect), Angela Hardi (Treasurer), Marysue Schaffer (Governance) and Brian McFerron (Member at large) (via Zoom call)

1. Welcome and meeting called to order 2:05 pm by Jake

2. Existential questions – Jake

We have not had a formal strategic plan or a formal membership survey in several years.

It would be good to send out a membership survey to all the members before winter break to gauge what our members want to see from SLML.

Jake is going to start a draft of the survey and bring it to next board meeting in October.

Qualtrics was suggested as a survey platform.

3. Membership updated – Jill

43 members in 2019 with one pending

One new member since last meeting – Marcy Vana

Jill is preparing for 2020 registration; link to forms will go out on the listserv in November.

Kim has been doing informal promotion of our organization at events she's attending.

Potentially some new folks who might be interested in joining – new folks taking on roles at local institutions.

4. Financial updated – Amy & Angela

Checking account balance: \$4221.66 (unchanged since Annual Business Meeting)

One honorarium check previously reported at Annual Business Meeting has cleared.

We are in the midst of transitioning all the financial records to the new treasurer Angela Hardi. In order to do that, we need to change who is on the organizational account at Regions Bank.

Amy motioned that we **remove** Valerie Meyer and Denise Hannibal as signatories from the account and **add** Angela Hardi as a signatory to the Regions Bank account.

Marysue seconded and the Board approved.

Amy, Angela and Jill will work with bank and others to complete this transition.

5. Mission, vision & values – Jake

We have not reviewed or revised our mission, vision and values in quite a while. After we get feedback from the membership survey, the goal is to refresh and update the mission, vision & values.

Tentative plan is that the folks assigned to work on this project will be chosen at the next Board Meeting.

#### 6. Winter Meet-Up – Jake et al.

We have done winter events in the past but it is challenging to schedule – so much going on for folks.

There was some interest in a winter social event or an interesting speaker.

May check with members on the survey to gauge interest.

Early November event tentatively proposed – potentially a speaker or an event related to the new PubMed.

Amy will reach out to Renee and see if she already has thoughts on this.

Other potential events could include broader group – Kim’s suggested Stop the Bleed as a potential event that might appeal to folks outside our membership.

#### 7. Communication Chair - Jake

Jake has been serving in this role and we need a new chair. The goal is to have a new Communications Chair identified by the next Board Meeting.

The membership survey may want to include a question about our members’ use of Facebook and the website for organizational updates.

#### 8. New Partnerships – Jake et al.

SLCL interested in programming for librarians/staff (in-depth instruction for MEDLINE) and programming for the public (best ways to find health information).

Preliminary discussion of who might want to help provide these sessions – Angela Hardi, Lauren Yaeger suggested for in-depth MEDLINE instruction. Mychal Voorhees and Judy Hansen did a session in 2017 for SLRLN event that focused on consumer health resources – other folks in SLM may be a good fit for public session too.

2:34 PM meeting adjourned.

Respectively submitted September 16, 2019

by Amy Suiter, as the Secretary (Laura Simon) was unable to attend

Motion to approve made by Jake Beard and seconded by Renee Gorrell on 11/8/19.