

SLML Board Meeting

November 17 2017 - Minutes

Present: Amy Suiter (Treasurer), Jill Bright (Membership), Denise Hannibal (President), Kim Lipsey (Awards & Recognition), Marysue Schaffer (Governance), Angela Spencer (president-elect), Jacob Beard (Member at Large), Laura Simon (Secretary).

Absent: Valerie Meyer (Immediate Past President), Mason Baldwin (Member at Large), Phillip Skroska (Archives).

Agenda:

1. Welcome: Denise Hannibal

- a. An unaffiliated non-library student contacted Denise about membership. Should this person be granted membership if he/she pays even though she is not a medical librarian, librarian or library student? Group discussed and decided yes – he/she can be granted membership if they choose to register.

2. Minutes from August 15 2017 were approved.

3. Treasurer's report: Amy Suiter

- a. Expenses:
 - i. MLA webinar 100.00 to accommodate 25 people for CE credit. (add-on fee from initial \$325)
 - ii. SLML website hosting GoDaddy.com payment for \$95.88
- b. Income:
 - i. SLRN/SLML shared revenue 74.90
 - ii. 2018 Membership dues (checks and paypal): 341.50
 - iii. Webinar fee for non-member 33.66
- c. Updated account balance: 5093.29
- d. CD account balance: 2622.41

4. Committee reports:

- a. **Archives**
- b. **Communication**
- c. **Continuing education & programs:**
 - i. Angela Spencer (president elect) suggested idea of president elect formally taking on continuing education director, bylaws change perhaps?
- d. **Governance: Marysue Schaffer**
- e. **Membership: Jill Bright**
 - i. 22-23 membership renewals so far
 - ii. End of November is deadline
 - iii. Reminders will go out on Monday (Nov 20)
- f. **Nominating: Valerie needs volunteers to assist with contacting potential nominees. Which officers are up for election?**

- i. President elect up for election.
- ii. Possibly have Jake serve as president elect, ending member at large term 1 year early.
- iii. Valerie would like assistance with this – contact her to help out.

g. Recognition and awards: Kim Lipsey:

- i. April 20, 2018 Becker Medical Library rm 405 11:30 – 2:30 will be the awards luncheon.
- ii. Room rental and cleanup is \$37 for hour
- iii. Phil Skroska will be speaking.
 - 1. Thank you note will be sent, but no additional compensation.
- iv. Betsy Mueth (member since 1982) will be gifted a certificate and \$25 card in honor of retirement and membership. Prior to luncheon, reach out to Betsy to see if she plans on attending and if not where to send the card and certificate.
- v. Save the date email should also ask invitees if they are retiring.

5. Health literacy program: Amy Suiter

- a. 19 people registered
- b. SLRN conference proposals due Dec 1.
- c. Many positive comments and feedback from event.

6. Suggestions for activities / MLA webinar 2018 schedule / Winter Social activity

- a. MLA Webinars
 - i. Schedule not out yet.
 - ii. Topics for January and February are on creating influence and systematic reviews.
 - iii. An updated list of dates and other topics is expected to come out in Mid-December.
- b. Winter Activity in February?
 - i. Holiday card? Electronic...
 - ii. Informal happy hour?
- c. Activities ideas:
 - i. Book group / book chat. Medical related popular book (i.e. emperor of all maladies, Henrietta lacks etc.) and host organized discussion for members.

7. Announcements / new business