

SLML Board Meeting

August 15 2017 – Minutes

Present: Amy Suiter (Treasurer), Jill Bright (Membership), Denise Hannibal (President), Kim Lipsey (Awards & Recognition), Marysue Schaffer (Governance), Angela Spencer (president-elect), Laura Simon (Secretary).

Absent: Valerie Meyer (Immediate Past President), Jacob Beard (Member at Large), Mason Baldwin (Member at Large), Phillip Skroska (Achives).

Agenda:

1. **Welcome: Denise Hannibal**
2. **Minutes from February 24, 2017 meeting were approved.**
3. **Treasurer's report: Amy Suiter**
 - a. MLA webinar on Scoping reviews cost \$325, however will likely need to increase site license to accommodate 25 people rather than the current license for 5 people for additional \$100 (if attendees want CE credit).
 - b. Webinar only expense since last report, new account balance is \$4839.11.
 - c. Action items: **Amy Suiter** to send MLA webinar follow-up email about accessing scoping review webinar recording and CE credits. Email should also include information and gauge interest for upcoming MLA research webinar, on Sept 13. If members interested, SLML to consider purchasing site license for viewing and CE credits.
4. **Committee reports:**
 - a. **Awards: Kim Lipsey**
 - i. Goal to reduce cost of luncheon below \$500 were reached with a total expense of under \$400 for awards luncheon.
 - ii. The *Regions Gift Card* was used to pay for luncheon refreshments and was pre-loaded with \$400. This was the first time the committee used the gift card provided Amy Suiter, treasurer.
 - iii. Total expenses for refreshments totaled \$352.14.
 - iv. \$80 was spent on the *SLML Outstanding Service Award plaque*, but will cost less in coming years because the new logo will not have to be engraved.
 - v. A total of \$47.86 was left on the gift card.
 - b. **Membership: Jill Bright**
 - i. 46 members total and all have paid for membership.
 - ii. Membership renewal reminder emails will be sent out in November.
 - iii. Future outreach idea discussed to locate new / old membership lists to see / contact old members and inquire about how SLML can re-involve them.
 - iv. Future program idea to have a "reunion" event for members who have retired from librarianship and were SLML members prior to retirement. (Kim Lipsey)
 1. If reunion event, potentially winter as a holiday celebration as well.
 - c. **Governance: Marysue Schaffer**
 - i. No new business
5. **Health Literacy program with SLRN Thursday, Sept 21 2017 at the St. Louis County Library's Florissant Valley Branch. (Amy Suiter, Treasurer)**
 - a. \$10 for SLRN and/or SLML members with breakfast included.

- b. Promotional code provided for LIS students to attend as well.
- c. Program marketing will be disseminated through the SLRN email listserv, as well as our SLML listserv,
- d. Denise Hannibal (president) confirmed with SLML that any profits from the program will be split 50/50 between both organizations. All in attendance agreed.

6. Suggestions for Activities: Denise Hannibal (President)

- a. Suggestions of holding the awards luncheon in the spring, maybe an afternoon?
- b. Kim Lipsey suggested a field trip to the police library.
 - i. Denise to send Mason an email to investigate this further.
 - ii. Discussion of also finding a restaurant in the area of police library to meet after proposed tour.
- c. Ideas on holding a reunion event, committee will consider a bookstore event like the Dunnaway books event earlier this year.

7. Announcements/ New Business:

- a. Interest in locating old SLML directory lists of past members.
 - i. Kim Lipsey proposed idea to send new members an informational supplement on the history of the organization.
- b. Next board meeting date TBD, but likely in Early October.