

St. Louis Medical Librarians Board Meeting – April 20 2018

Becker Medical Library Conference Room 400. (following awards luncheon)

Awards luncheon was held in room 405. 11:30 – 2:00 P.M.

- Leadership award presented to Jill Bright.
- Betsey Mueth (Not in attendance) was recognized for her years of SLML service and leadership following her retirement from Missouri Baptist Medical Center.
- Guest Speaker Phil Skroska, delivered presentation titled *“Some Firsts, a Third, and a Famous Thirteenth – A History of St. Louis and Medicine from the Archives of the Bernard Becker Medical Library”*.
- Thank you to Kim Lipsey, Barb Mathieu, Maze Ndonwi, and Clara McLeod for organizing and preparing a wonderful luncheon!

Attendance: Denise Hannibal, Valerie Meyer, Jacob Beard, Marysue Schaffer, Angela Spencer, Jill Bright, Laura Simon.

Welcome:

- Leadership award presented to Jill Bright.

1/25/18 meeting minutes approved.

Treasurer’s report:

- Expenses:
 - o Awards Luncheon estimates:
 - \$487.12 for food, beverages, utensils.
 - \$25.00 Barnes & Noble gift card for retiree with leadership service. (replacement for paperweight)
 - \$50 awards plaque (used gift card from 2017)
 - \$0 honorarium.
 - o Income:
 - \$170.75 new 2018 membership dues (checks and paypal). Total of \$952.9 paid in membership dues.
 - 39 paid members, 1 member free for life.
 - CD interest paid .63 cents.

Committee Reports:

- Communication.
 - o 40 likes for posts in February for African American History month!
 - o Consider social media advertising budget.
 - Increases reach, and fairly inexpensive. (\$20-25 a year)

- Membership
 - o Recruitment.
 - o Member count 42. (different than Amy's report of 40)
 - o 42 this year, 64 in 2017, 43 in 2016, 56 in 2014, 59 in 2013.
 - Retirement, attrition etc.
 - o Site for MCMLA conference?
 - Supply lunch?
- Nominating
 - o Have verbal commitments for member at large candidate.
 - o Jacob Beard to run for president.
 - o Need new candidate for member at large.
 - o Ballot needs to go out at least 1 month before annual meeting. (April 27)
 - At annual meeting invite all members to any/all board meetings.
- Recognition & Awards
 - o Awards luncheon went well. (at least 21 in attendance)
 - o Leadership award presented to Jill Bright.

Annual meeting speaker

- Possibly Dan Reus on disruptive healthcare.
- Location for annual meeting at a different location?

Approving meeting minutes through email and posting soon after board meeting.

- After executive board has approved minutes, they may be posted to website & link announcement to listserv. (no more than 1 week later)

Announcements / New Business

- Approved motion to send letter of recognition to administration of the member awarded or recognized for service or leadership. I.E. Jill Bright's supervisor will receive letter altering him/her of her award.
- Consider panel/roundtable to talk about advocacy for librarianship or library resources?
- Missouri Botanical Gardens tour?
- Programming chair:
 - o Consider that each member at large lead planning for 1 activity.
 - Annual meeting
 - Awards luncheon
 - Mid-august meeting (post-conference happy hour)
 - MCMLA site activity?
 - Holiday
 - o Create a tentative calendar of proposed events.

Action Items for follow up:

- Prepare and send letter to Jill Bright's supervisor notifying him/her of Jill's leadership award. (Laura Simon & Jacob Beard – Prepare. Denise Hannibal sign and send to Jill's supervisor)
- Email meeting minutes to all the board members for approval to be posted on website. (Laura Simon)
- After approval, post meeting minutes to website and notify all members via email listserv with website link. (Denise Hannibal)
- Identify additional member at large, given Jacob's candidacy for president-elect. (Valerie Meyer)
- Identify member or additional member to serve as programming chair. (Valerie Meyer)
- Investigate specific dates and potential locations for annual meeting. (Angela Spencer)
- Coordinate and confirm potential annual meeting speaker, Dan Reus. (Angela Spencer)